

**JOB APPLICATION
HIGH PLAINS RECREATION ASSOCIATION, INCORPORATED
INDIAN HILLS GOLF COURSE**

NAME _____ SOCIAL SECURITY # _____

ADDRESS _____

PHONE _____ EMAIL ADDRESS _____

ARE YOU 18 YRS OF AGE OR OLDER? _____ YES _____ NO

WHY DO YOU WANT THIS JOB? _____

PLEASE LIST YOUR EXPERIENCE WITH MAKING CHANGE AND PROVIDING CUSTOMER SERVICE:

WHAT HOURS ARE YOU AVAILABLE TO WORK FOR BOTH WEEKDAYS AND WEEKENDS? _____

EMPLOYMENT HISTORY: Include employer, supervisor name (with phone number if possible) employment dates, responsibilities, reason for leaving. Please use back of sheet if more space is needed.

EDUCATION: HIGHEST GRADE COMPLETED: _____

PERSONAL: _____

REFERENCES: PLEASE ATTACH A SEPERATE SHEET WITH REFERENCES.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER, DEDICATED TO A POLICY OF
NON-DISCRIMINATION IN EMPLOYMENT.**

HIGH PLAINS RECREATION ASSOC., INC. DISCLAIMER:

1. THIS APPLICATION WILL REMAIN ACTIVE FOR ONLY 30 DAYS. IF YOU HAVE NOT HEARD FROM HPRAI AFTER 60 DAYS AND YOU STILL WISH TO BE CONSIDERED FOR EMPLOYMENT, YOU WILL NEED TO FILL OUT AND SUBMIT A NEW EMPLOYMENT APPLICATION.

2. THIS APPLICATION IS NOT INTENDED TO CREATE A CONTRACT AND THE EMPLOYMENT RELATIONSHIP, IF ONE IS COMMENCED, MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE OR NOTICE, BY EITHER PARTY.

3. I HEREBY AUTHORIZE THE HPRAI TO THOROUGHLY INVESTIGATE MY REFERENCES, WORK RECORD, EDUCATION AND OTHER MATTERS RELATED TO MY SUITABILITY FOR EMPLOYMENT AND FURTHER AUTHORIZE MY FORMER EMPLOYERS TO DISCLOSE TO HPRAI ANY AND ALL OF MY EMPLOYMENT RECORDS, INCLUDING DISCIPLINARY REPORTS AND LETTERS OF REPRIMAND, WITHOUT GIVING ME NOTICE OF SUCH DISCLOSURE. IN ADDITION, I HEREBY RELEASE HPRAI, MY FORMER EMPLOYERS, THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS, AND ALL OTHER PERSONS FROM ANY AND ALL CLAIMS, DEMANDS AND LIABILITIES ARISING OUT OF, OR IN ANY WAY RELATED TO, SUCH AN INVESTIGATION OR DISCLOSURE.

4. I HEREBY CERTIFY THAT I HAVE NOT KNOWINGLY WITHHELD ANY INFORMATION THAT MIGHT ADVERSELY AFFECT MY CHANCES FOR EMPLOYMENT, AND THE ANSWERS GIVEN BY ME ARE TRUE AND CORRECT WITHOUT ANY MENTAL RESERVATION WHATSOEVER. I FURTHER CERTIFY THAT I, THE UNDERSIGNED APPLICANT, HAVE PERSONALLY COMPLETED THIS APPLICATION. I UNDERSTAND THAT ANY OMISSION OR MISSTATEMENT OF MATERIAL FACT ON THIS APPLICATION OR ANY DOCUMENT USED TO SECURE EMPLOYMENT SHALL BE GROUNDS FOR REJECTION OF THIS APPLICATION OR FOR IMMEDIATE DISCHARGE IF I AM EMPLOYED, REGARDLESS OF THE TIME ELAPSED BEFORE DISCOVERY.

SIGNATURE _____

DATE _____