

TOURNAMENT REQUEST FORM

This form must be completed at least 3 weeks in advance and submitted to the Board for approval.

Name of Tournament/Event Sponsor: _____

Date of Request _____ Day and Date Requested for Event: _____

Contact Person: _____ Phone # _____

Email: _____

Requesting: Full Day ____ 1/2 Day A.M. ____ 1/2 Day P.M. ____

Requesting Course Closure? Yes _____ No _____

How many golfers will be participating? _____ (36 golfers automatically closes course and minimum is required--read policy sheet)

Requesting course closure with less than 36 golfers? _____ (minimum fee for 36 golfers is required if closed with less)

YES ____ NO ____ Request for a Director of Tournament/Event (\$100.00 Director Fee)

YES ____ NO ____ Request for an extra helper for event (\$50.00 Extra Helper Fee)

A Tournament/Event Post Report Form, provided by the Board or Caddy Shack Staff, must be filled out by a Tournament committee person immediately after the event is over. These reports are filed with the Board of Directors with information valuable in assessment of each individual Tournament/Event for planning and holding future events.

Cancellation fee of \$100.00 is charged if any cancellation is not made with the Caddy Shack at least 2 weeks prior to scheduled date of event.

Cart rentals for any event will be paid according to current cart rental fees.

This request is made in accordance with policy set by the Board of Directors of the Indian Hills Golf Course. I have **received a copy of the Tournament/Event Policy and agree to comply with the same.**

Signed _____ Date signed _____

(Upon approval of the Board of Directors, this form must be signed by at least one Director)

Board of Director Signature: _____ Date _____

Caddy Shack Coordinator Signature: _____ Date _____

Course Superintendent Signature: _____ Date _____

(Caddy Shack Coordinator and Course Superintendent signatures are not required for authorization of event, but to notify them of date and other information on event)

THE BOARD OF DIRECTORS RESERVES THE RIGHT OF EXCEPTION, ACCORDING TO THE BY-LAWS, OR ANY FEDERAL JURISDICTION OR POLICY THAT WOULD APPLY.